

# Library Guide (Kitagata Campus)



Library website  
QR code

Revised on April 1, 2024

## Eligible Users

Students and staff of the University of Kitakyushu, as well as people of high school age or older who live in Kitakyushu City or commute to Kitakyushu City for work or school.

\*The library may be used for the purpose of academic study and research and for the use of materials from the library's collection. The library cannot be used for examinations or self-study.

## Opening Hours

**[Main Library]** Monday - Saturday: 8:55 a.m. - 9:30 p.m.

Sundays & holidays: 10:00 a.m. - 6:00 p.m.

\*Library opening and closing hours differ during long holidays.

**[Annexes]** The annex buildings house the library's closed stacks.

You must complete the necessary procedures to enter these buildings.

Monday - Friday: 9:15 a.m. - 6:45 p.m.

\*Admission: 9:15 a.m. - 6:15 p.m.

Weekends & holidays: 10:00 a.m. - 5:30 p.m.

\*Admission: 10:00 a.m. - 5:00 p.m.



## Closing Days

University of Kitakyushu Foundation Day, New Year holidays, library sorting days, university event days, etc.

\*The library may be closed temporarily on days other than the above. For more information, please check the library website/bulletin boards.

## Enter & Exit

· You can only enter and exit the library on the Main Library side.

· When entering and exiting the library, please touch your library card or student ID card to the reader at the automated gate.

\*If you have forgotten, please go to reception to arrange for one-day admission.

· There is an admission limit on the number of **high school students**. For this reason, high school students are let into the library through a manual gate.

Seating tickets will be distributed separately.

· Security cameras are in operation

## Computers

**[Students & Teachers]**

· There is a computer corner for students on the second floor. (You can print from the student printer on the ground floor.)

· You can bring your own computer.

(Wireless LAN is available in the Main Library.)

· If you wish, you can borrow a computer.

Please ask a member of staff for details.

**[Non-university users]**

· You can bring your own computer.

\*Access points are not provided. Please bring a mobile router or similar device to connect to the Internet with your own computer.

## Food & Drink

Food is allowed only in the Rest Area on the 1st floor of the Main Library.

Drinks may only be brought into the library in sealed containers, such as plastic bottles or flasks.

## 【Borrowing】

	Loan limit	Loan period
Teaching staff	50 books	6 months
Professor emeritus, part-time lecturer	10 books	1 month
Graduate student	20 books	1 month
Undergraduate	10 books	2 weeks
University staff	5 books	1 month
Non-university user	5 books	2 weeks

## Borrow & Return

Some resources cannot be checked out, such as encyclopedias, dictionaries, and audiovisual materials.

For undergraduate and graduate students, some materials may be available for overnight loan only.

## ★ Overnight loans (students only)

Students can check out designated books and unbound journals overnight, with a limit of one item per person.

\*This excludes bound journals and current issues of journals.

## ★ Automatic borrowing/returning machines

Please use automatic borrowing/returning machines to borrow/return materials other than designated books and other materials that need to be processed at the counter.

## Penalties



· If you lose, damage or write in a book or other item, you will be charged for it.

· If you are overdue on any items, your borrowing privileges will be suspended for a stipulated period of time.

· You will be prohibited from entering the library if you are caught consuming alcohol, fighting, or engaging in any other behavior which is contrary to public order or standards of decency, or which causes a nuisance to other users.

## Shelving Classification

Books are classified and arranged according to NDC (Nippon Decimal Classification).

Japanese and Chinese journals are arranged in Japanese syllabary order. Foreign language journals are arranged in alphabetical order.

## Book Retrieval

You can search for books and journals using OPAC (Online Public Access Catalog).

You can also access the OPAC by accessing the library's website from your

## Ordering Books

You can order books from city libraries.

If you order books from city libraries and borrow them at the university library, please make sure to return them to the university library.

## Facilities

○: Available ●: Reservation required △: Available if there is vacancy

Contents	Teacher	Grad. student	Student	Staff	Non-university user	
					HS student	Other
Learning Commons	○	○	○	○		△
Library Hall	●	●	●	●		
Group Study Room	●	●	●	●		
Reading Room (for teachers and graduate students only)	○	○				
Reading Room (for internal use only)	○	○	○	○		
Reading Room (Silent Room)	○	○	○	○		
Audiovisual Section	○	○	○	○	○	○
Gallery (Exhibition Room)	○	○	○	○	○	○
Rest Area	○	○	○	○	○	○
Micro Reader Room	○					
Purchase Request	○	○	○	○	○	○
Ordering books from city libraries	○	○	○	○	○	○
My Library	○	○	○	○		
Inter-library Loan (ILL)	○	○	○	○		

## Services

The Counter provides support for a variety of things, including the operation of learning commons, learning advice, inter-library loans (ILL), and classes on how to use the library and retrieve information.

## Location

**The University of Kitakyushu Library**

4-2-1 Kitagata, Kokuraminami-ku, Kitakyushu City, Fukuoka 802-8577

Tel: 093-964-4403 / Fax: 093-964-4437

Website: <http://www.kitakyu-u.ac.jp/lib/>

Email: [lib-2@kitakyu-u.ac.jp](mailto:lib-2@kitakyu-u.ac.jp)



## ★ Nearest station/bus

■ **Kitakyushu Monorail**

Keibajo-mae Station

■ **Nishitetsu Bus**

Kitagata/ Kitakyushu Shiritsudaigaku-mae bus stop

## ★ Parking

There are 9 parking spaces in front of the library for visitor use. However, please use public transportation if possible.



# Library Floor Guide

revised on April 1, 2024

